

# AUSTRALIAN OPEN 2009



February 15 – 21, 2009

## Volunteer Application

The 2009 Australian Open requires a large number of volunteers to assist with the running of the event. Below you will find some information about the event and what is expected from you as a volunteer. Please read through the information and complete the attached form and return to Bowls Australia (details at the end of the form).

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### What roles are volunteers required for?

- Bowls Security / Access Marshall
- Transport and Car Park Attendant
- Scoreboard Attendant
- Ticket Seller
- Corporate Area Attendant
- Usher / Directional Staff

### When and where is the event?

Date: February 15 – 21, 2009  
Venues: Shepparton Park Bowls Club      Mooroopna Bowls Club  
Reserve St, Kialla, VIC      Echuca Rd, Mooroopna, VIC

### How many days will I be required to volunteer?

Bowls Australia will require volunteers for 7 days in total, although not all volunteers will be required every day of the Open. Volunteers should be able to commit to at least 5 shifts for the Open over the 7 days. It is expected there will be a morning shift and an afternoon/evening shift; this will be dependant upon the training and competition schedule.

### How long will each shift be?

Each shift will be between 4 to 7 hours and will be dependant upon the events requirements each day.

### Will my expenses be paid for?

Volunteers will be required to give their time voluntarily and without recompense. Travel to and from the venue will be the responsibility of the volunteer, as will accommodation if volunteers choose to stay in the local area for the duration of the event.

### Will meals be provided?

Volunteers will be provided a meal for each shift that they work. The meal provided will depend on the time of day worked. Volunteers who work an extended shift may be provided with two meals. A volunteer area will be provided for refreshment breaks.

## Will I get a uniform?

Volunteers will each receive an event hat, t-shirt and pack as part of their contribution as an Open volunteer. You will be required to provide your own black pants or skirt for the event. As some volunteers may be standing or walking for periods of time, comfortable shoes are recommended.

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## The application process

Applications to volunteer at the Open will close at the end of 2008. Applicants will be advised of selection by mid January and sent a roster of when they will be required. When volunteers arrive at the venue at their rostered time each day they will then be allocated roles for that day.

## Involvement

Completing the form does not guarantee you a position as a volunteer at the 2009 Australian Open. You will be contacted by a Bowls Australia representative if you are successful. Bowls Australia reserves the right to cancel at any time a volunteer's involvement in the event.

## For more information

For more information please contact:

Harvie Hele  
Volunteer Coordinator  
Bowls Australia  
PH: 03 9561 3824  
MOB: 0438 352 057  
Email: [events@jeack.com.au](mailto:events@jeack.com.au)

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## Accommodation

For accommodation bookings, a centralised booking office has been established through the Greater Shepparton Visitor Information Centre. This service can provide you with information on a variety of levels of accommodation within Shepparton. Please use the contact details below to organise your accommodation.

### Greater Shepparton Visitors Centre

Ph: (03) 5831 4400

Toll free: 1800 808 839

Email: [visitor@shepparton.vic.gov.au](mailto:visitor@shepparton.vic.gov.au)

Please note that all block bookings will expire on January 15. Any bookings made after this date will be subject to public availability.

For further information about the local area visit : [www.greatershepparton.com.au](http://www.greatershepparton.com.au)

## Transport services to Shepparton

Through the assistance of the Greater Shepparton City Council, the following transport services will be offered during the event to assist players travelling from interstate. The following services will operate from Melbourne Airport to Shepparton and return.

These services can be booked through the Greater Shepparton Visitors Information Centre at the same time as organising accommodation. There are limited seats on each bus and will be on a "first in first served" basis.

Melbourne Airport (Tullamarine) to Shepparton – departure times:

- Fri, Feb 13 - 7.00pm
- Sat, Feb 14 - 11.00am & 7.00pm
- Sun, Feb 15 - 11.00am

Shepparton to Melbourne Airport (Tullamarine) – departure times:

- Mon, Feb 16 - 2.00pm
- Tues, Feb 17 - 2.00pm
- Wed, Feb 18 - 2.00pm
- Fri, Feb 20 - 2.00pm
- Sat, Feb 21 - 5.30pm

Alternatively, Airport Direct runs a shuttle service to and from Shepparton daily. For more information please visit their web site - [www.airportdirect.com.au](http://www.airportdirect.com.au)

## Travel within Shepparton

Transport services will be provided from core accommodation venues to and from the venues on a daily basis. A shuttle bus will also be running between Shepparton and Mooroopna Bowls Clubs each day.



**2009 Australian Open  
Volunteer Application Form**  
All applications close on December 31, 2008

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**Contact details / general information**

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date of Birth: (dd/mm/yyyy) \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: Male  Female

Address: \_\_\_\_\_

Suburb/Town: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Day Tel.: (\_\_\_\_) \_\_\_\_\_ A/H Tel.: (\_\_\_\_) \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Member of which bowling club (if applicable): \_\_\_\_\_

- T-shirt size:
- |  |  |
|--|--|
| <input type="checkbox"/> Men's Small / Women's 10    | <input type="checkbox"/> Men's Medium / Women's 12   |
| <input type="checkbox"/> Men's Large / Women's 14    | <input type="checkbox"/> Men's X Large / Women's 16  |
| <input type="checkbox"/> Men's 2X Large / Women's 18 | <input type="checkbox"/> Men's 3X Large / Women's 20 |

Please list any special dietary requirements that we need to know about:

Do you have a disability or medical condition that may affect your ability to do certain types of work?

Yes  No

If YES, please provide details:

Please list any Bowls Qualifications you have (i.e., measurer, umpire, coach):

Please list any skills or previous volunteer positions that will assist us in selecting the appropriate position for you.

How will you get to the venue each day?

Private car from Shepparton or Mooroopna

Private car from another town

Public transport from Shepparton or surrounding towns

Bowls Australia shuttle bus from local accommodation

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## Availability

Please tick the boxes of the days and times that you are available to volunteer during the Open:

	AM	PM
Sunday, Feb 15	<input type="checkbox"/>	<input type="checkbox"/>
Monday, Feb 16	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday, Feb 17	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday, Feb 18	<input type="checkbox"/>	<input type="checkbox"/>
Thursday, Feb 19	<input type="checkbox"/>	<input type="checkbox"/>
Friday, Feb 20	<input type="checkbox"/>	<input type="checkbox"/>
Saturday, Feb 21	<input type="checkbox"/>	<input type="checkbox"/>

**Shift 1 (AM): 8.00 am - 2.00 pm**

**Shift 2 (PM): 2.00 pm - 9.00 pm\***

*\* This shift may finish early some days*

**PLEASE NOTE:** It would be preferable for volunteers to work on all days of the Open. During the Open, volunteers will only be rostered on for one shift per day from the availability provided. Please note that some shift times may vary, depending on the role.

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## Emergency contact

Please supply an emergency contact if you should become ill or injured during the Open.

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_ Title: \_\_\_\_\_

Relationship: \_\_\_\_\_

Day Tel.: (\_\_\_\_) \_\_\_\_\_ A/H Tel.: (\_\_\_\_) \_\_\_\_\_ Mobile: \_\_\_\_\_

## Waiver & conditions

All volunteers must read and sign that I have read the above document and agree to the conditions within. I understand that if I am engaged in any activity which does not form part of my job description or necessary adjunct thereto, Bowls Australia is in no way responsible for any personal injury or loss which I may suffer whether as a result of the negligence of any other person be that person an official or Member of Bowls Australia or as a result of my negligence and I hereby release, exempt and indemnify the organisers, sponsors and all other persons involved in Bowls Australia from all actions, proceedings, demands, costs, expenses and claims whatsoever made or taken by any person arising out of my actions outside my activity as a Volunteer. I am fit, healthy and qualified to perform the selected tasks. Bowls Australia reserves the right to refuse any entry or terminate any volunteer status.

## Protecting your privacy

We collect, use, disclose and otherwise handle your personal information in accordance with the terms of the Bowls Australia Privacy Policy Statement. The privacy statement can be viewed on the Bowls Australia website [www.bowlsaustralia.com.au](http://www.bowlsaustralia.com.au) or contact the Bowls Australia Office on 03 9819 2722 or by email - [admin@bowlsaustralia.com.au](mailto:admin@bowlsaustralia.com.au). All information remains the property of Bowls Australia.

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## Volunteer confirmation

I have supplied all information to the best of my knowledge and agree to any terms outlined.

*Applicant signature:*

\_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

*Please note that it may take some time to process your application.*

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## Lodging your application

Please return your completed application form to:

Volunteers – Australian Open 2009  
Bowls Australia  
PO Box 6087  
Hawthorn West 3122